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If you are interested in becoming a HWLLEN member, please phone or e-mail Hulya Kazanaksu for further details. Being a member will ensure that you receive all HWLLEN invites and information directly.



2010

Hume Whittlesea LLEN

ANNUAL REPORT



Auditor's Report

We have audited the Financial Statements of Hume Whittlesea Local Learning and Employment Network Inc. (the "Association") set out on the attached pages for the year ended 31st December 2010. The Committee is responsible for the financial statements. We have conducted an independent audit of these financial statements in order to express an opinion on them to the members.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial statements are free of material misstatements. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial statements, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial statements are presented fairly in accordance with Australian Accounting Standards and other mandatory professional reporting requirements, so as to present a view which is consistent with our understanding of the

Association's financial position, the results of its operations.

The audit opinion expressed in this report has been formed on the above basis.

Audit Opinion

In our opinion, the Financial Statements present fairly in accordance with Australian Accounting Standards and other mandatory professional reporting requirements the financial position of Hume Whittlesea Loud Learning and Employment Network Inc. as at 31st December 2010 and of the results of its operations for the year then ended.

DATED this 10th day of February 2011.



(signed)
EUGENE ODACHOWSKI
REGISTERED COMPANY AUDITOR (Reg No: 9182)
Unit 7, 617-643 Spencer Street, West Melbourne VIC 3003
Telephone No: (03) 9376 3455 Facsimile (03) 9329 5747
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Thank You to all Members and Supporters

Hume Whittlesea LLEN could not achieve any of its strategic priorities without the support of the wide range of individuals, schools and other educational and training providers, businesses and community organisations that make up the membership of the LLEN.

There are

Category	Members
1. Schools	29
2. TAFE Institutes or Universities with TAFE sectors	2
3. Adult Community Education organisations	5
4. Other education and training organisations including registered training organisation universities and group training companies	13
5. Trade Unions	1
6. Employers/Peak employer Organisations/Regional employer organisations and employment agencies	19
7. Local Government	2
8. Commonwealth and State Government Departments, Adult Community and Further Education Regional Councils, Regional Youth Councils, Area Consultative Committees	27
9. Koori	0
10. Community	119
TOTAL MEMBERS	217

Thanks for your contribution and support in 2010 on behalf of all the young people of Hume and Whittlesea.

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Chairperson's Report

Can I begin by acknowledging the commitment of my predecessor as Chairperson, Peter Harrison. Peter began his role as Chairperson in May 2007 and held the position until retiring in September 2010. We wish him well with his new job and are sad to see him leave, not just the Hume Whittlesea LLEN (HWLLEN), but also in his role with Kangan Institute where he showed a commitment to providing for the needs of the youth of the community.

This year was indeed a year of transition, growth and consolidation for the HWLLEN. It was the first year of our new 4 year contract with the Department of Education and Early Childhood Development (DEECD). We now have an expanded role to deliver the School, Business, Community Partnership Brokers (Partnership Broker) Program with the aim of brokering sustainable partnerships between schools, businesses, community groups and parents to improve education outcomes for young people. The Partnership Broker Program expands the age range of young people HWLLEN works with to 10-19 year olds.

As part of this expanded role HWLLEN developed a new Strategic Plan, produced an Environmental Scan, employed additional staff (including jointly funded positions with RMIT University and Kangan Institute) and further strengthened its strategic partnerships across the cities of Whittlesea and Hume.

One of the key outcomes of HWLLEN is the bringing together of local stakeholders to identify needs and develop responses through the work of the Hume and Whittlesea Youth Commitments (the HYC and WYC). The Community Team meetings of both the HYC and WYC provide vital networking and partnership opportunities for local stakeholders that deliver important outcomes for young people.

School/Industry partnerships are important for connecting young people with industry experience and potential employers. In 2010 HWLLEN built on its existing strong relationships with RMIT University and Kangan Institute to establish 2 shared positions to work on school/industry partnerships.

NMIT, as the Lead Agent for the Youth Connections Program in Hume Whittlesea, has worked closely with HWLLEN to ensure strategic delivery of this program to young people. Research into disengagement in the under 15 year old cohort is only one tangible outcome of this partnership.

HWLLEN, in partnership with the other Northern Region LLENs and major stakeholders, support a range of regional events (Try A Trade, Northern Careers Expo and Northern VET and VCAL Awards Night are examples). These reflect strong regional partnerships in action. Substantially funded by Local Government, strongly supported by TAFE, other tertiary providers, industry and coordinated by LLENs, these events play a large role in the North in highlighting the range of pathways available to young people.

The WYC also played a lead coordinating role in the successful partnership that obtained funding for the Peter Lalor Trade Training Centre. This, along with the growing VET clusters across Hume and Whittlesea, will provide additional pathway options for young people.

I would like to acknowledge and thank the Committee of Management for their commitment, strategic thinking and hard work throughout the year. My appreciation also goes to the members of the two Standing Committees for their insight and energy.

Special thanks to Bill Threlfall, our Executive Officer, for his drive and commitment and to all our hard working staff for everything they have achieved throughout 2010.

I look forward to HWLLEN continuing to make a real difference to young people's outcomes in 2011 and beyond.

Cr John Fry
Chair
Hume Whittlesea LLEN

Statement of Cash Flows For the year ended 31st December 2010

	Dec-10	Dec-09
	\$	\$
CASH FLOWS FROM OPERATIONS		
Government Grants and other Income (Including GST)	698309	785166
Other Income	7452	4265
	705,761	789,431
Less Operating Expenses (Including GST)	- 739,670	- 523,394
Cash flows from Operating Activities	- 33,909	266,037
Less Fixed Asset Purchases	- 10,122	- 5,698
Net Cash Inflows (Outflows)	- 44,031	260,339
Reconciliation of Cash Flows from Operations with operating income for year		
Operating income (Loss) for the year	- 8,076	- 25,300
Add back depreciation	6,657	2,972
	- 1,419	- 22,328
Add Movement in Assets & Liabilities		
Decrease (Increase) in Trade Creditors	- 847	- 1,373
Decrease (Increase) in Provisions	15,970	10,922
Decrease (Increase) in GST Liability	10,138	39,679
Increase (decrease) in PAYG Liability	518	4958
Increase (decrease) in Grants in Advance	- 37,993	234,179
Cash flow from operations	- 33,909	266,037
Cash at Banks		
Opening Balances	494,652	234,313
Net Cash Flow for the year	- 44,031	260,339
	450,621	494,652
Made up as Follows		
L2P Term Deposit	2,173	
L2P Program Account	9,700	25,185
Bendigo Bank Chq Account	431,020	169,017
Petty Cash	450	450
Term Deposit	7,278	300,000
Cash at banks as at 31/12/09	450,621	494,652

Statement of Income and Expenditure For the year ended 31st December 2010

Income	Dec-10	Dec-09
Contracted Payments	548,567	257,841
Interest	12,033	6,012
L2P Contracted Payments	68,070	25,418
Other Income	28,652	6,135
Sponsorship Money	10,272	
Wage Reimbursement	5,074	
Total Income	672,668	295,406
Expenditure		
Employment Expenses		
Trainee	6,205	-
Professional Development	15,520	5,805
Superannuation	35,843	20,268
Travel Allowance	11,279	7,938
Mob Ph Allowance	3,245	1,920
Wages & Salaries	398,079	224,346
Contract Staff	471	1,490
Workcover	3,496	2,168
Wage Accruals		
Holiday Leave	12,448	7,472
Sick Leave	3,523	3,450
Other Expenses		
Advertising	0	921
AGM Expenses	2,443	2,416
Audit	1,380	934
Bank Charges	171	221
BAS Adjustments Rounding	-48	-
Consumables	5,219	2,279
Depreciation	6,657	2,972
Hire of Venues	8,28	8,145
Insurance	3,834	1,825
Internet and Website	1,760	1,209
Maintenance and Repair	6,889	4,251
Marketing and Promotion	2,813	1,050
Materials Production	7,909	5,296
Multipay Costs	0	28
Other Administration	204	123
Printing	0	-
Postage	946	410
Professional fees	6,369	-
Rent	8,640	8,640
Stationery	167	387
Telephone	2,380	1,776
Travel	313	1,530
Donations for Fire Appeal	0	500
Project Delivery		
Hume & Whittlesea Projects	755	3,014
Hume Projects/Programs	6,337	147
Whittlesea Projects/Programs	2,168	-
Other Projects/Programs	3,455	136
Partnership Projects	111,591	-
On-track	0	5,640
Total Expenses	680,7453	20,706
Net Surplus / (Deficit) for year	-8,077	-25,300

Executive Summary 2010

As the first full year in Hume Whittlesea LLEN's (HWLLEN) expanded Partnership Broker role 2010 has been a year of expansion, challenges and learning. Our new 4 year contract with the Department of Education and Early Childhood Development (DEECD) has allowed us to employ additional staff, thus bringing in new talent, insight and enthusiasm, as well as expanding our responsibilities to support the transition outcomes of 10-19 year olds and strengthen the capacity of the Hume and Whittlesea communities to provide improved pathway options for all young people.

HWLLEN's role in coordinating and strengthening partnerships is enhanced through the knowledge and expertise of the Hume and Whittlesea Youth Commitments (HYC and WYC). These well established place-based Youth Commitments bring together local stakeholders to identify needs and develop and implement strategies to deliver HWLLEN's goals in the Hume and Whittlesea communities. Another benefit of this expanded Partnership Broker role has been the expansion of the long-standing strong relationship between HWLLEN and stakeholders Kangan Institute and RMIT University to allow the joint employment of school/industry partnership Brokers.

The 'snapshot' provided below under our four primary stakeholder groups provides a picture of the strategic leadership of the Committee of Management and the energy and commitment of the HWLLEN team in the implementation of our updated Strategic Plan.

Education and Training Providers

- Support to HYART (Hume Youth Assistance and Referral Team) – Steering Committee and Management Group, which included helping write the funding submission by Hume CC.

- Support to Moving Forward including membership of Steering Committee and managing the partnerships to sustain this program.

- Support for Poll Position and Front Burner.

- Finding My Place (Hume) – Craigieburn S C, Penola Catholic College and Hume Anglican Grammar.... assisted young people at risk of dropping out of school. The program received great assistance from local employers who provided Industry Tours and experiences.

- Support for Transition Brokers including Laptops, PD and Professional de-briefing sessions for TBs on a regular basis.

- Support for Whittlesea VCAL Cluster (Local network providing opportunity for resource and information sharing).

- In collaboration with Yarra Plenty Regional Library facilitated the Finding MY Place (Whittlesea) program. The program targets 'at risk' students from years 9 – 11 and aims to provide the participants with the opportunity to gain essential life skills and employability skills. Most of the sessions are held at the public library during school hours with the inclusion of at least one industry and/or TAFE visit. All year 10 students at Peter Lalor SC participated in the program during Term 4 as part of the Transition Support Response.

- LEEP (Linking Employment Experience & Pathways), a work experience program, has been designed and implemented to provide supported work experience for students at The Pavilion and funded by Salvation Army Crossroads. 25 Students from both the Mill Park and East Preston Campus participated in the program this term with 13 completing the work experience component. A total of 15 participants were presented a certificate of participation and reward voucher. A number of participants have ongoing work as a result of the program including a traineeship in Childcare for 2011. An evaluation process was built into the program and a report will be distributed early 2011.

- Research – Education Provision in Whittlesea. WYC Committee of Management sub-group continue to meet on a regular basis to research and develop strategies to address issues relating to education provision in Whittlesea, enabling community agencies and schools to work collaboratively.

- The SRC Cluster Group in Whittlesea meets once per term with the aim of providing assistance with the development of team-building and leadership skills, strategies for conducting effective meetings, ideas for fund raising and community projects and opportunities to meet with community leaders.

- As the 10-14 year old cohort were a new area under its expanded Partnership Broker role, HWLLEN sought expanded partnerships with stakeholders already working with this cohort. One of these stakeholders was the Hume Early Years Partnership (HEYPP). With its close links with Primary Schools and other

partners working with this younger age group, especially with Primary to Secondary School transition, this partnership provided a vital link with another part of the education sector that previously did not have strong links with HWLLEN. Both HYC and HEYP recognised the benefits of working together and identified three common connectors: - parental engagement, transitions and young people disengaging or at risk of disengaging (priority groups being Koorie, refugee and young people with disabilities).

- Support to the Workplace Learning Program.

Business and Industry

• Assistance to establish a Hume VET Cluster and advocacy work on the importance of vocational pathway options in all Hume schools. Advocacy for VCAL in areas where it is not offered.

• Youth Employment Opportunities Fair 2010. The Youth Employment Opportunities Fair was held on February 18th, 2010 at the Plenty Ranges Arts & Convention Centre. Forty stallholders participated in the Fair bringing together representatives from local businesses, employment and training organisations and support agencies in our region with young people who are seeking work in apprenticeships, traineeships and/or open employment. Over 200 students from years 10-12 registered for the School-based Apprenticeships & Traineeships workshops and were given guided assistance to stallholder consultations. Over 50 independent jobseekers attended the Fair. Job Ready workshops were also conducted during the event to assist individuals with work readiness, employability skills, and job application and resume writing.

• Y Green / iGreen. The purpose of the Industry Education for Sustainability (IEfS) project is to pilot iGreen and YGreen programs in selected organisations to support employment and educational career pathways in green jobs for young people in the City of Whittlesea. The long-term aim is to contribute to the growth of green jobs in the City of Whittlesea and Melbourne's North. Partners for this project are: WYC – HWLLEN, City of Whittlesea, Dusseldorp Skills Forum, RMIT University, Sustainability Victoria and Kildonan UnitingCare.

• Making Choices Breakfasts that gave 200 Yr 10 students the opportunity to discuss pathways options with a large range of industry ambassadors and young professionals.

- The RMIT University coordinated Real Industry Interviews

which brought over 400 students and 62 employers together in realistic mock job interviews.

• HWLLEN, in partnership with Kangan Institute and RMIT University, also brokered a number of School/Industry partnerships connecting young people with industry experience and potential employers. 4 industry partners worked with schools /education settings in projects that included water conservation, building and construction, landscaping and finance.

• 2 Industry Careers Seminars were held in 2010. Both were well attended with over 80 attendees in total. The first one included presentations from Local Government on the changing employment landscape in Hume and Whittlesea. The second, which started with the official launch of the Hume Whittlesea Workplace Learning Coordinators Program, highlighted the range of employment opportunities by several key local employers.

Parents and Families

• The parent information material developed by a HYC working party continues to be in demand by schools. This re-enforces the need to have this information translated into as many community languages as possible.

• Ongoing support to multi cultural agencies about advice, professional development and career information for Parents.

• Links (including membership of the Steering Committee) with the Family Centred Employment Project (FCEP) have included helping broker discussions within the local community to look at gap identification and capacity building within the service system, for example a School based Mentoring program and family mentoring.

• Support to Craigieburn Learning Cluster in the production of the Education 3064 Booklet and planning for the Education Expo in March 2011.

• Work with The Smith Family (a HYC and WYC member) in their partnership with Hume Central Secondary College Parent Engagement Steering Committee.

• Victorian Arabic Social Services (VASS) have been conducting surveys with 100 parents in secondary school to identify barriers for parental engagement. VASS was happy to share their evaluation findings with HWLLEN.

Balance Sheet As at 31st December 2010

	Dec-10	Dec-09
	\$	\$
ASSETS		
Current Assets		
Bank Accounts		
L2P Program Bank Acc	9,700	25,185
Bendigo Bank Chq Acc	431,020	169,017
Petty Cash	450	450
Term Deposits	9,451	300,000
Total Bank Accounts	450,621	494,652
Total Current Assets	450,621	494,652
Non Current Assets		
Plant and Equipment - at cost	40,519	30,397
Less Accumulated Depreciation	-24,009	-17,352
Total Non Current Assets	16,510	13,045
Total Assets	467,130	507,697
Liabilities & Equity		
Current Liabilities		
Trade Creditors	262	1,109
Grants in Advance	351,283	389,276
GST	28,506	38,645
PAYE Tax	5,476	4,958
Total Current Liabilities	385,528	433,988
Long Term Liabilities		
Leave Accruals	50,364	34,394
Total Long-Term Liabilities	50,364	34,394
Total Liabilities	435,892	468,382
Net Assets	31,239	39,315
Equity		
Opening Balance 01/01/10	39,315	64,615
Profit/Loss for year	-8,077	-25,300
Accumulated Surplus 31/12/10	31,238	39,315

Treasurer's Report

2010 was the first year of Hume Whittlesea LLEN's (HWLLEN) four year contract with the Department of Education and Early Childhood Development (DEECD) to deliver the School Business Community Partnership Broker (Partnership Broker) Program in the cities of Hume and Whittlesea. The Partnership Broker Program contract delivered both additional funding and responsibilities to HWLLEN.

Due to the strong financial planning and management role of the Finance and Audit Standing Committee over previous years Hume Whittlesea LLEN was well prepared financially to deliver the Strategic Goals that were developed early in 2010 for its expanded partnership broker role. Additional staff were employed and information technology and office hardware were able to be updated. The overall financial health of HWLLEN has been maintained throughout these changes and this is reflected in the attached Audited Financial Reports.

The Finance and Audit Standing Committee also oversaw the Risk Management Audit conducted by DEECD. HWLLEN was given the highest ranking used by DEECD; this indicated that the financial and operational processes of HWLLEN ensured there was minimal risk to our organisational health.

In monitoring the 2010 financial and risk management processes I have been well supported by the Finance and Audit Standing Committee. It has been rewarding to oversee the expansion of HWLLEN into its Partnership Broker role and I would like to thank the members of this Standing Committee for all their hard work

and support.

I would like to present the Audited Reports for Hume Whittlesea LLEN for 2010 as prepared by our independent Auditor, Mr Eugene Odachowski of JP Hardwick & Associates. Included are the Balance Sheet, Statement of Income and Expenditure, Statement of Cash Flows, Notes to and Forming Part of the Accounts and Independent Auditors Report to members of HWLLEN all as at 31st December 2010. These have been accepted and signed off by myself and Chairperson Cr John Fry.

I extend HWLLEN's thanks to Mr Odachowski and Ms Hulya Kazanaksu for all their hard work and support in maintaining the financial records and ensuring the audit process was both accurate and complete.

As well as acknowledging the hard work of the Committee of Management members, I would like to thank the Hume Whittlesea LLEN team for their support and hard work over 2010.

With confidence, I look forward to HWLLEN's continued growth in its expanded role in 2011 and the continuation of its sound financial and management record.

Frank Hardy
Treasurer
Hume Whittlesea LLEN

Financial statement

Hume Whittlesea Local Learning and Employment Network Inc.
Financial Statement

We, John Fry (Chairperson) and Frank Hardy (Treasurer) of Hume Whittlesea Local Learning and Employment Network Inc, state on behalf of Committee of Management that:

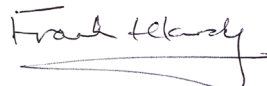
- (a) the accompanying Income and Expenditure Statement of the year ended 31st December 2010 is drawn up to give a true and fair view of the Income and Expenditure of the HWLLEN for the financial year 2010.
and
- (b) the accompanying Balance Sheet and Cash Flow Statement as at 31st December 2010 is drawn up to give a true and fair view of the state of the affairs of the HWLLEN as at end 31st December 2010 financial year.

On behalf of the Committee of management of the Hume Whittlesea Local Learning and Employment Network.

Chairperson



Treasurer



- DEECD Resource/Parent Tip Sheets: We are in the process of exploring how we can utilise the Welcome to Secondary School - A Parent's Guide to Victorian Government Secondary Schools and make it widely available to parents. This resource is available on the DEECD website translated in five different languages other than English but many schools cannot afford the printing costs to give a copy to all parents. We anticipate in developing a simple Parent Tip Sheets and distributing it to primary and secondary schools.

- Hume and Whittlesea School Leavers' Guide

- HWLLEN, in partnership with the other Northern Region LLENs and other major stakeholders, support a range of regional events (Try A Trade, Northern Careers Expo and Northern VET and VCAL Awards Night are examples). These reflect strong regional partnerships in action. Substantially funded by Local Government, strongly supported by TAFE, other tertiary providers and industry and, at present, coordinated by LLENs these events play a large role in the north in highlighting the range of pathways available to young people.

Community Groups

- The strength of the Whittlesea Youth Commitment was clearly demonstrated by its ability to provide stakeholder support for a school community in transition. A number of the students involved in this transition were in danger of disengaging if not supported. With the support of WYC stakeholders all students were supported and tracked to ensure they had secured a viable pathway. Peter Lalor Community Response and Transition Support provided a strong example of the strength of the Youth Commitments in our communities.

Actions included:

- Due to the changes occurring at Peter Lalor Secondary College, the Partnership Broker, together with School Focused Youth Services, provided a co-ordinated response to the needs of the school and the students.

- Several meetings were held with representatives from community agencies to develop and/or support activities and initiatives with the aim of addressing issues relating to transition, risk taking behaviours and grief and loss.

- A response program was devised and a number of programs and projects were implemented, and an evaluation process has been established.

- A Transition Support meeting was held October 6 for representatives from all neighbouring schools receiving students and Peter Lalor SC. The purpose of the meeting was to discuss the processes and strategies relating to the needs of approximately 80 students regarding their transition from Peter Lalor SC.

- The number of stakeholders involved in HYC (the more recently developed of the two Youth Commitments) increased significantly in 2010 (up to 70) demonstrating how much the local community organisations value the opportunity to network and collaborate. HWLLEN plans to formally measure the strength of these partnerships through an evaluation framework and partnership survey in 2011.

- HWLLEN worked with Youth Connections under the Type 4 funding arrangements to produce a research paper on disengaged young people under 15 years. The paper has now been finalised and will form the basis of discussion with the Northern Metropolitan Regional office of DEECD and other stakeholders to further develop an understanding of the issue and jointly seek solutions.

- Regular meetings are held with Youth Connections workers and the Transition Brokers around case management and case conferencing to enhance outcomes for young people in schools, and to consolidate referrals from Transition Brokers to Youth Connections for young people out of school over 3 months.

HWLLEN looks forward to the consolidation of these wide-ranging partnerships in 2011 as well as seeking new ones to further improve the transition and pathway options available to the young people of Hume and Whittlesea. An Evaluation Framework, including partnership surveys, developed in conjunction with RMIT University will be used in 2011 to evaluate the work of the HYC, WYC and HWLLEN. HWLLEN looks forward to using this evaluation to further strengthen the partnerships operating across Hume and Whittlesea.

Bill Threlfall
Executive Officer
Hume Whittlesea LLEN

Hume Whittlesea LLEN Team

Context

Local Learning and Employment Networks (LLENs) are a Victorian Government initiative, funded by the Department of Early Education and Childhood Development (DEECD) to bring together education providers, industry, community organisations, individuals and government organisations to improve education, training and employment outcomes for young people across the state. LLENs are incorporated bodies that play a key role in implementing the Victorian Government's post compulsory education and training reform agenda. The 31 LLENs that operate across Victoria develop Strategic Priorities aimed at 'Developing sustainable relationships, partnerships and brokering of initiatives'.

The five characteristics of good LLEN practice identified by the Department of Early Education and Childhood Development are:

- Successful stakeholder engagement
- Collaborative partnerships
- Sustainability
- Changing culture and behaviour of stakeholders
- Improved outcomes for young people

Staff

In 2010 Hume Whittlesea LLEN was supported by the following hard-working staff:

Bill Threlfall	Executive Officer
Cemile Yuksel	Partnership Broker – Business & Regional (commenced February 2010)
Trish Ottaway	Project Officer (Resigned August 2010)
Nicky Leitch	Partnership Broker (Hume)
Kim Stadtmiller	Partnership Broker (Whittlesea)
Ruth Groves	Project Officer (Whittlesea)
Hulya Kazanaksu	Administrative Manager
Jenny Bazzano	Administrative Officer
Rachael Hadjialexiou	L2P Coordinator
Wendy Mason	Partnership Broker – School and Industry (Hume) Jointly employed by Kangan Institute and HWLLEN
Jan Moody	Partnership Broker – School and Industry (Whittlesea) Jointly employed by RMIT University and HWLLEN
Lydia Teh	Community Engagement Officer (Whittlesea) (Resigned December 2010) Jointly employed by RMIT University and HWLLEN

Committee of Management

Committee of Management members, who come from a range of organisational and community members reflecting stakeholder groups, work in a voluntary capacity. The 2010 Committee of Management had 16 members who willingly gave their time, energy and expertise.

Committee Representative	Role	Organisation	Membership Category
Peter Harrison (retired September 2010)	Chairperson	Kangan Batman TAFE	TAFE Institutes
Keith Miller	Deputy Chair	Peter Lalor Secondary College	Schools
Frank Hardy	Treasurer	Career Advice Australia	Other Community agency and organisations
Fran McMahon-Sers	Ordinary Member	Northern Melbourne Institute of TAFE (NMIT)	TAFE Institutes
Frances Coppolillo (retired May 2010)	Ordinary Member	Northern Melbourne Institute of TAFE (NMIT)	TAFE Institutes
Jenny Brodie	Secretary	Glenroy Neighbourhood	Adult Community Education Learning Centre organisations
David Peake	Ordinary Member	E-Cubed	Other education and training organisations
Natasha Cooper	Ordinary Member	The Smith Family	Community Member
Vicki Cooper	Ordinary Member	City of Whittlesea	Community Member
Christine Williams (retired May 2010)	Ordinary Member	Graphics Unlimited	Employers
John Fry	Ordinary Member/ Chairperson (from October)	City of Whittlesea	Local Government
John Macdonald (resigned August 2010)	Ordinary Member	ScotHolland Group	Employers
Rose Babic	Ordinary Member	Creeds Farm Living & Learning Centre	Adult Community Education Learning Centre organisations
George Osborne	Ordinary Member	Hume City Council	Local Government
Peter Krausz	Ordinary Member	Salesian College	Trade Unions
Bill Dear (retired May 2010)	Ordinary Member	WorkForce Plus	Adult Community Education organisations
Bernadette Marantelli	Ordinary Member	Centre for Multicultural Youth	Other Community agency and organisations
Irene Iliadis	Ordinary Member	Hume Central Secondary College, Erinbank Campus	Schools
Dr Leone Wheeler	Ordinary Member	Northern Partnerships Unit, School of Education, RMIT	Other education and training organisations